



NESDIS Cooperative Institutes Administrators Workshop

June 18-19, 2008

Patty Mayo



-
- Progress Report Guidance
 - Reporting Period
 - FY09 Submission Guidance



Progress Report Guidance



- Requirement of the CI cooperative agreement
- Consistency among the CI's
- Reporting to NOAA, DOC, etc.



Reporting Period



- Yr. 1 report includes 9 mos. and due in 30 days
- Yrs. 2-5 reports includes 12 mos. and due in 30 days
- Final report includes the period after the last annual report. The last report is not cumulative.



FY09 Proposal Submission Requirements



- Proposed submission from Oct 08-June 09
 - “Strive for May 5”
- Submit multi-year proposals.
- Bundle proposals as needed.
- Submit all mandatory submission documents. (SF424, SF424A & B, CD511, project narrative, budget narrative, detailed budget spreadsheet, indirect cost rate)
 - If a true multi-year proposal, for the out-years, no submission documents are required. All progress & financial reports must be up-to-date & funding is contingent upon availability of funds.



Contact Information



Ingrid Guch

Ingrid.Guch@noaa.gov

301-763-8282 x152

Patty Mayo

Patty.mayo@noaa.gov

301-763-8127 x107

Heather Medley

Heather.Medley@noaa.gov

301-763-8127 x311

CoRP Website: http://www.orbit.nesdis.noaa.gov/star/CoRP_index.php

NESDIS Cooperative Institutes
Administrators Workshop